

## USEFUL INFORMATION FOR PARTICIPANTS

### 1. Meetings



The 3<sup>rd</sup> Asia-Pacific Regional Forum on Smart Cities and e-Government is organised by the International Telecommunication Union (ITU) and the World e-Governments Organization of Cities and Local Governments (WeGO) and hosted by the Ministry of Digital Economy and Society of Thailand (MDES) with support from the Australian Government during 21-22 September 2017.

More detail at, <http://www.itu.int/go/sceg2017>



Organized by Forum Global in partnership with ITU with hosting support by the Ministry of Digital Economy and Society of Thailand, the summit sets to explore IoT tech trends, critical policy issues and technological advancements that come with IoT. We determine the effect they have on industry and consumers alike. Security, bridging the digital divide in rural Asia, connectivity, and the impact of IoT on industry provide the focus.

More details on the event and how to register can be found on [iotsummitasia.com](http://iotsummitasia.com)

# Useful Information for Participants

3rd Asia-Pacific Regional Forum on Smart Cities and e-Government 2017  
21-22 September 2017, Bangkok, Thailand  
Internet of Things Asia Pacific Summit 2017  
23 September 2017, Bangkok, Thailand

## 2. Venue

**Impact Exhibition and Convention Center**  
47/569-576 Popular 3 Road, Banmai Sub-district,  
Pakkred District, Nonthaburi 11120  
GREATER BANGKOK, THAILAND.  
Tel :+66(0) 2833 4455 | Fax : +66(0) 2833 4456  
Website : <http://www.impact.co.th>  
E-mail : [info@impact.co.th](mailto:info@impact.co.th)

**Jupiter Room 6** : 3<sup>rd</sup> Asia-Pacific Regional Forum on Smart Cities and e-Government

**Jupiter Room 4** : Internet of Things Asia Pacific Summit 2017



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### 3. Visa and Immigration Requirements

To enter Thailand, all participants must possess a valid passport or accepted travel document. Participants who require a visa should apply for a visa at a Royal Thai Embassy or a Royal Thai Consulate-General in their respective country well in advance of their departure. For nationals of some countries, it may take up to two weeks for visa processing. As visa requirements change from time to time, please check with your nearest Royal Thai Embassy/Consulate-General for your visa requirements. You are also advised to visit <http://www.mfa.go.th> for more information on visas and travel documents.

The following is the list of countries and territories entitled for visa exemption and visa on arrival to Thailand:

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**3rd Asia-Pacific Regional Forum on Smart Cities and e-Government 2017, 21-22 September 2017, Bangkok, Thailand**  
**Internet of Things Asia Pacific Summit 2017, 23 September 2017, Bangkok, Thailand**

## Summary of Countries and Territories entitled for Visa Exemption and Visa on Arrival to Thailand

Ordinary Passport						Diplomatic/Official Passport			
Nationals of the following countries may apply for Visa on Arrival	Nationals of the following countries may enter Thailand without a visa					Nationals of the following countries may enter Thailand without a visa			
	Tourist Visa Exemption Scheme			Bilateral Agreement		Bilateral Agreement			
Period of stay	Period of stay			Period of stay			Period of stay		
15 days	** 30 days		90 days	14 days	30 days	90 days	30 days	90 days	
Andorra	Australia	Oman	* Brazil	Cambodia	Hong Kong	Argentina	Cambodia	Argentina	The Philippines
Bulgaria	Austria	The	* Korea (ROK)		Laos	Brazil	China	Austria	Poland
Bhutan	Belgium	Philippines	* Peru		Macau	Chile	Hong Kong	Belgium	Romania
China	Bahrain	Poland			Mongolia	Korea (ROK)	Laos	Bhutan	Russia
Cyprus	Brunei	Portugal			Russia	Peru	Macau	Brazil	Singapore
Czech Republic	Canada	Qatar			Vietnam		Mongolia	Chile	Slovakia
Estonia	Czech Republic	Singapore					Myanmar	Costa Rica	South Africa
Ethiopia	Denmark	Slovak					Oman	Croatia	Spain
Hungary	Finland	Slovenia					Vietnam	Czech Republic	(Diplomatic only)
India	France	Spain						Estonia	Switzerland
Kazakhstan	Germany	South Africa						(Diplomatic only)	Tunisia
Latvia	Greece	Sweden						France	Turkey
Liechtenstein	Hong Kong	Switzerland						(Diplomatic only)	Ukraine
Lithuania	Hungary	Turkey						Germany	Uruguay
Maldives	Iceland	UAE						Hungary	
Malta	Indonesia	UK						India	
Mauritius	Ireland	USA						Israel	
Oman	Israel	Vietnam						Italy	
Poland	Italy							Japan	
Romania	Japan							Korea (ROK)	
Russia	Kuwait							Liechtenstein	
San Marino	Liechtenstein							Luxembourg	
Saudi Arabia	Luxembourg							Malaysia	
Slovakia	Malaysia							Mexico	
Slovenia	Monaco							The Netherlands	
Taiwan	The Netherlands							Nepal	
Ukraine	New Zealand							Panama	

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Uzbekistan	Norway							Peru	
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**Remarks:**

\* Nationals of Brazil, Republic of Korea and Peru are entitled for tourist visa exemption scheme. Meanwhile, Thailand also holds bilateral agreements on visa exemption for holders of diplomatic, official and ordinary passports for a visit of not exceeding 90 days with Brazil, Republic of Korea and Peru.

\*\* If such nationals enter the Kingdom at the immigration checkpoints which border neighboring countries, they will be allowed to stay for 15 days each time, except Malaysian nationals who cross the borderline from Malaysia whose granted period of stay will not exceed 30 days each time. In addition, such nationals who hold diplomatic and official passports are also practically exempted from visa for tourism.

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VISA ON ARRIVAL

Nationals of 28 countries and territories (pls. see the name list in the table) holding a valid ordinary passport may be granted a visa for a stay not exceeding 15 days, upon arrival, by the Thai immigration authority at Suvarnabhumi Airport, provided the requirements noted below are met:

- The applicant must be in possession of a passport with a validity of at least six months or an appropriate travel document recognized by the Government of Thailand
- The applicant must possess means of living expenses at the amount of 1,000 Baht per person and 20,000 Baht per family accordingly. (show of cash or other monetary instruments will be requested at the checkpoint)
- The applicant must be in possession of a full paid and confirmed onward or return air ticket which is usable within 15 days after the date of entry
- The applicant must submit the application form duly filled out and to which his/her recent photograph (4x6 cm) is attached. The application form is available at the Visa-on-Arrival Counter at Suvarnabhumi Airport

#### **4. Weather**

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

#### **5. Foreign Currency Declaration**

The unit of Thai currency is Thai Baht (THB). The exchange rate as of 22 June 2017 is THB 33.98 to 1 USD.

Under Thai law, any person who brings or takes an aggregate amount of foreign currency exceeding 20,000 United States dollars or its equivalent into or out of the Kingdom of Thailand shall declare the amount of foreign currency to a Customs Officer. Failure to make such a declaration or making any false declaration to a Customs Officer is a criminal offence. Currency exchange facilities are available at hotels.

#### **6. Travel Insurance**

Participants are reminded that it is advisable to obtain travel insurance. Such insurance should cover payment for your medical care in the case of hospitalization as well as the cost

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of repatriation to your home country if that should become necessary. The Organizers do not take responsibility for any individual, medical, travel or personal insurance. Participants are advised to secure their own insurance policies as necessary.

## 7. Recommended Hotels for the Forums

Official hotel for the ITU Forums is Conrad Bangkok Hotel. It is a recommended hotel for participants attending the forums.

### Near the meeting venue

<p><b>Novotel Bangkok Impact</b> <i>(Near Meeting Venue)</i>            94 Popular Road, Banmai Subdistrict, Tambon Ban Mai, Nonthaburi, Chang Wat Nonthaburi 11120  <a href="http://novotelbangkokimpact.com/">http://novotelbangkokimpact.com/</a></p>					
<ul style="list-style-type: none"> <li>• Rates quoted are inclusive daily buffet breakfast &amp; in room internet.</li> <li>• Rates quoted are inclusive of 10% service charge and 7% VAT</li> </ul> <p><i>Reservation must be made directly to the hotel using the hotel form available on the event website.</i></p> <p><b>Any inquiry you may contact;</b>  <b>Reservation Department</b>            Tel: +66 2 833-4888 ext. 4710, 4711, 4712, 4714            Fax: +66 2 833-4713            E-mail: <a href="mailto:H8059-RE@accor.com">H8059-RE@accor.com</a> or <a href="mailto:H8059-RE1@accor.com">H8059-RE1@accor.com</a> or <a href="mailto:H8059-RE2@accor.com">H8059-RE2@accor.com</a> or <a href="mailto:H8059-RE4@accor.com">H8059-RE4@accor.com</a></p>	<p><b>Standard Room</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <td style="text-align: center;">Single (Baht/night)</td> </tr> <tr> <td style="text-align: center;">THB 3,600 net</td> </tr> <tr> <td style="text-align: center;">Double (Baht/night)</td> </tr> <tr> <td style="text-align: center;">THB 3,600 net</td> </tr> </table>  <p><b>Airport Transfer:</b></p> <ul style="list-style-type: none"> <li>• Camry : Thai Baht 1,800 .-net/car/way (maximum 3 persons)</li> <li>• Mercedes Benz : Thai Baht 2,200 .-net/car/way (maximum 3 persons)</li> <li>• Van : Thai Baht 2,200.-net/van/way (maximum 8 persons)</li> </ul>	Single (Baht/night)	THB 3,600 net	Double (Baht/night)	THB 3,600 net
Single (Baht/night)					
THB 3,600 net					
Double (Baht/night)					
THB 3,600 net					

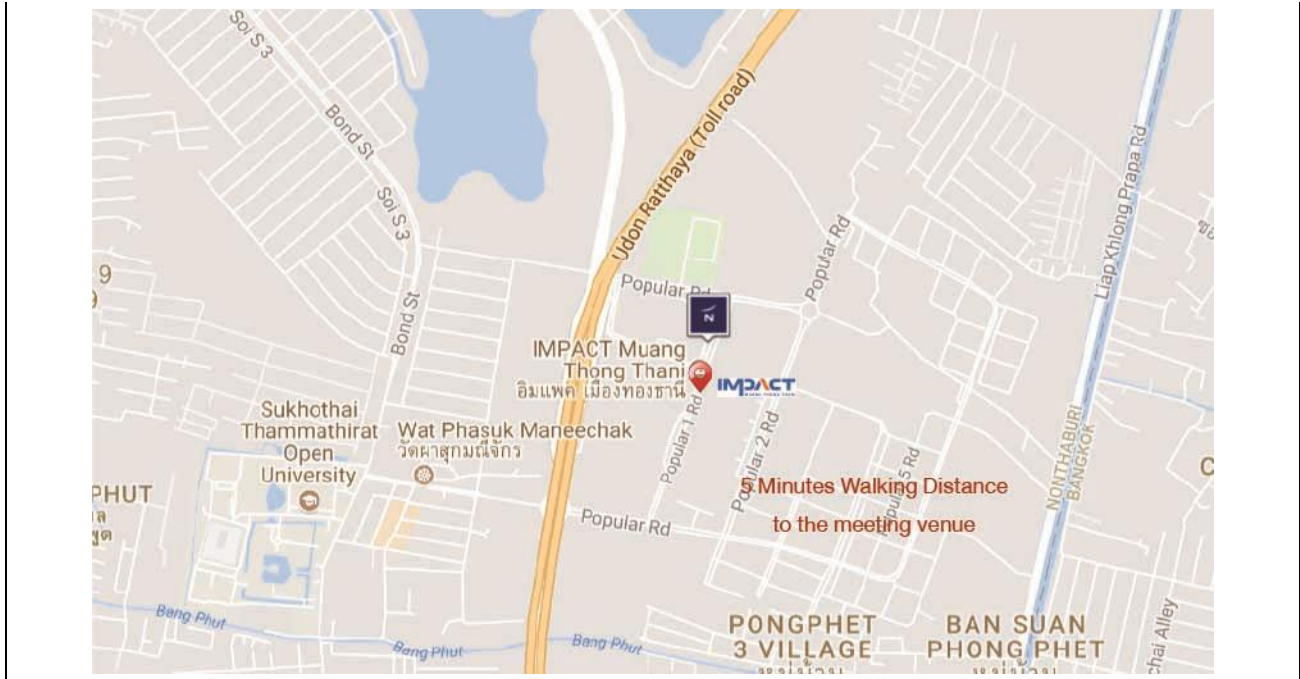
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**Near the meeting venue**

**Ibis Bangkok Impact Hotel**

*(Near Meeting Venue)*

93 Popular Road, Banmai Subdistrict, Tambon Ban Mai, NONGTHABURI, Chang Wat Nonthaburi 11120

<https://www.accorhotels.com/gb/hotel-9060-ibis-bangkok-impact/index.shtml>



- Rates quoted are inclusive daily buffet breakfast & in room internet.
- Rates quoted are inclusive of 10% service charge and 7% VAT

*Reservation must be made directly to the hotel using the hotel form available on the event website.*

**Any inquiry you may contact;**

**Reservation Department**

Tel: +66 02 011-7777 ext. 7800,7801,7802,7803

Fax: +66 02 011 7999

E-mail: [H9060-RE@accor.com](mailto:H9060-RE@accor.com) or [H9060-RE1@accor.com](mailto:H9060-RE1@accor.com) or [H9060-RE2@accor.com](mailto:H9060-RE2@accor.com) or

[H9060-RE3@accor.com](mailto:H9060-RE3@accor.com)

**Standard Room**

<b>Single (Baht/night)</b>
<b>THB 2,000 net</b>
<b>Double (Baht/night)</b>
<b>THB 2,000 net</b>

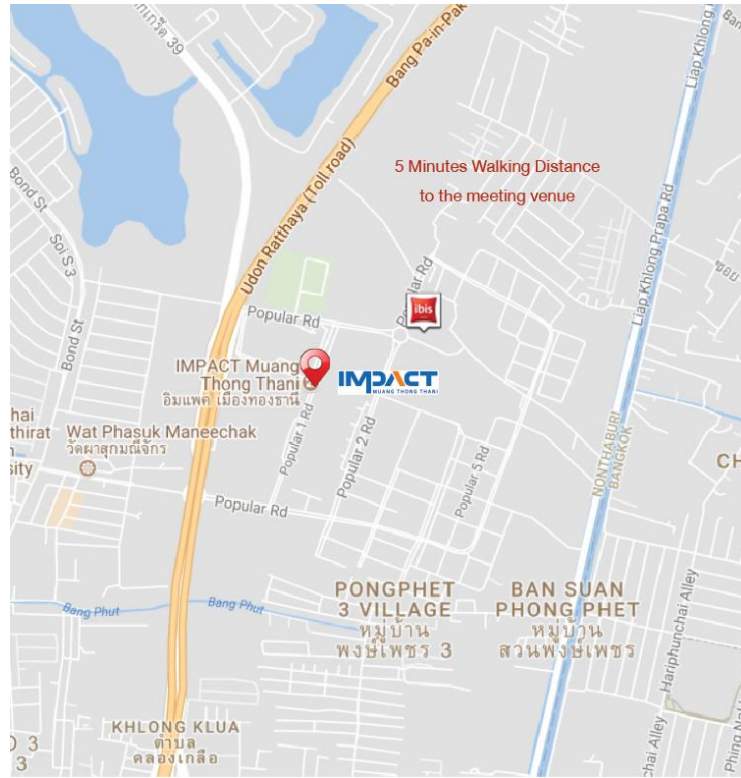


**Airport Transfer:**

- Camry : Thai Baht 1,800 .-net/car/way (maximum 3 persons)
- Mercedes Benz : Thai Baht 2,200 .-net/car/way (maximum 3 persons)
- Van : Thai Baht 2,200.-net/van/way (maximum 8 persons)

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**Near the meeting venue**

## **Centara Grand@Central Ladprao Bangkok**

*(Near Meeting Venue / 20-35 Minutes drive)*

1695 Phaholyothin Road, Chatuchak, Bangkok 10900

Thailand

<http://www.centarahotelsresorts.com/centaragrand/cglb/>



- Rates quoted are inclusive daily buffet breakfast & in room internet.
- Rates quoted are inclusive of 10% service charge and 7% VAT

**Reservation must be made directly to the hotel through, XXXXXXXX.**

**Any inquiry you may contact;**

**Somyong Maksai (Ms.)**

Sales Manager

**Centara Grand at Central Plaza Ladprao Bangkok**

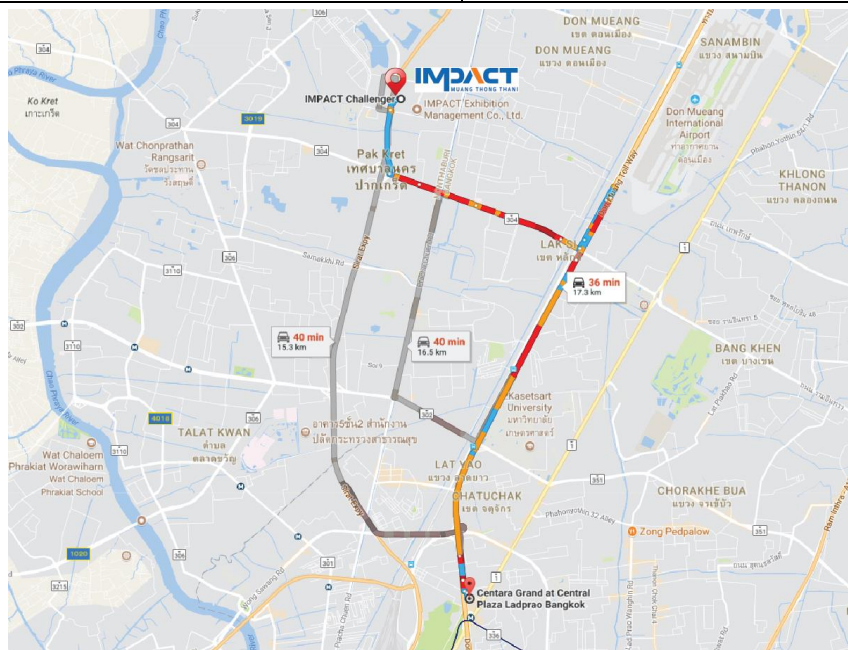
1695 Phaholyothin Road, Chatuchak, Bangkok 10900, Thailand

T: +66 (0) 2541 1234 Ext. 4587 / 080 061-2517 |

F: +66 (0) 2541 1087

e-mail: [reservationcglb@chr.co.th](mailto:reservationcglb@chr.co.th) ; [somyongma@chr.co.th](mailto:somyongma@chr.co.th);  
[governmentsales@chr.co.th](mailto:governmentsales@chr.co.th)

Room Type	Special Room Rate	
	Single	Twin
Deluxe Room	3,600	3,900
Premium Deluxe	3,800	4,200
Deluxe Suite	4,300	4,700
Executive Suite	9,500	9,900



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*Reservation must be made directly to the hotel website at: <http://223.27.209.39/ITUA2017/>*

***By the River side***

**ROYAL ORCHID SHERATON  
HOTEL & TOWERS** *(35 - 60 minutes drive to the  
venue)*  
2 Charoen Krung Road Soi 30  
(Captain Bush Lane), Siphya Bangrak, Bangkok 10500  
[royalorchidsheraton.com](http://royalorchidsheraton.com)



- All rates are inclusive of Daily Buffet breakfast and Wi-Fi access
- Guest room rates are per room per night inclusive of 10% service charge and applicable government tax (currently 7%)

***Any inquiry you may contact person below:***

**Khun Kwanjit Damrongsatayaporn**  
Tel: +66 2 665 3373 | Fax: +66 2 639 5480  
Email:  
[kwanjit.damrongsatayaporn@sheraton.com](mailto:kwanjit.damrongsatayaporn@sheraton.com)

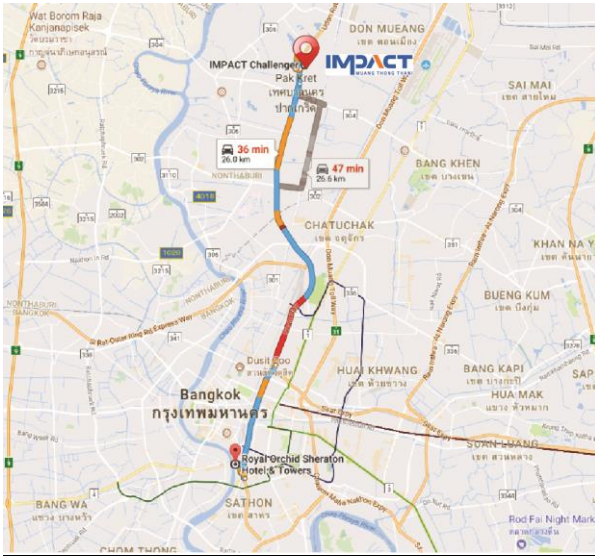
**Deluxe River View Room**

<b>Single (Baht/night)</b>
<b>THB 3,800 net</b>
<b>Double (Baht/night)</b>
<b>THB 4,200 net</b>



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### Airport Transfer:

The Royal Orchid Sheraton Hotel & Towers is located just 40 kilometers from the Suvarnabhumi Airport.

- Mercedes Benz S 300 L Baht 2,350 net/way/car or Baht 4,600 net/roundtrip/car
- Mercedes Benz S 300 Bluetec Baht 2,800 net/way/car or Baht 5,500 net/roundtrip/car
- Mercedes Benz Vito Van Baht 3,550 net/way/car or Baht 7,000 net/roundtrip/car

**Reservation must be made directly to the hotel website at:**

<https://www.starwoodmeeting.com/events/start.action?id=1707079327&key=260CA259>

## 8. Transport from and to Airport

Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at [www.airportsuvarnabhumi.com](http://www.airportsuvarnabhumi.com).

Please note that the Don Muang Airport, the former Bangkok International Airport, currently handles domestic flights and some low-cost international flights.

For your general information, the following transportation is available from Suvarnabhumi International Airport:

1. Public Meter Taxi, is located on 1<sup>st</sup> floor of the Passenger Terminal, Gate 4 and 7. Fare shown on meter, plus Baht 50 surcharge for boarding at the airport.
2. Airport Limousine Service, the limousine service to various destinations in the city, is located at the arrival floor of the airport.
3. Hotel Limousine Services

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For instance,

- Toyota Camry: THB 1,850 nett/car/way (maximum of 3 persons with luggage)
- BMW Series 5: THB 2,150 nett/car/way (maximum of 3 persons with luggage)
- Toyota Commuter Van: THB 2,650 nett/van/way (maximum of 7 persons with luggage)

For participants wishing to avail themselves of the limousine and public metered-taxi services indicated above, it is strongly recommended that they approach only the authorized representatives at the counters located in the airport arrival zone. Upon request, a ticket will be issued for the assignment of either a limousine or a public metered taxi to transport passengers to the desired destination. Participants may access public taxi counters by exiting Gates 4 or 7 of the Passenger Terminal at Suvarnabhumi Airport. In addition to toll fees, there is a 50 baht surcharge to be added to the meter charge from airport to the city.

There are good public transportation facilities at the Suvarnabhumi International Airport, Thailand. For more information, please visit website: <http://www.bangkokairportonline.com/>.

## 9. Travelling within Bangkok

Although traffic can be heavy at times, getting around Bangkok is relatively easy thanks to a well-integrated and inexpensive transport system of public buses, taxis, limousines, motorcycle taxis, tuk-tuks and mass transit.

- **Taxis:** a large number of taxis ply Bangkok's streets 24-7. Look for the Taxi Meter sign on top and make sure the cabbie turns on the meter. Fares begin at 35 baht (roughly US\$ 1) and increase according to distance traveled.
- **Mass Transit:** the city's mass transit system consists of an elevated and underground rail service through the downtown area, providing links to city hotels, shopping malls, entertainment areas, business districts and the river. Both are air-conditioned, with signage and directions in Thai and English, and operate from 6am to midnight daily. Both systems are linked with change-over stations at three locations. As yet there is no common ticket.
- **BTS Skytrain:** elevated electric trains transport Bangkok's commuters in wide air-conditioned carriages, running every 3-5 minutes at peak times and slightly longer off-peak, providing a quick, reliable and efficient service. The Skytrain has two routes, the Sukhumvit Line and Silom Line, with a changeover station at Siam Square. Fares are based on distance traveled.
- **MRT Subway:** the underground rail system complements the BTS Skytrain in moving commuters around central Bangkok through a special tunnel system. Lifts and

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escalators provide access to the trains. The MRT system has 18 stations running from Hua Lamphong railway station to the northern bus terminal at Mor Chit.

## 10. Communications

The Country Code for Thailand is +66  
The City Code for Bangkok is +66(0)2

Area Codes in Thailand are referred to as STD codes. STD codes for some cities are:  
Bangkok: (0)2

Dialing Thailand: Landline

International access code (00 or +) followed by 66, then STD CODE followed by Landline no.  
e.g. +66 2 XXXXXXXX

Dialing Thailand: Mobile

International access code (00 or +) followed by 66 and the 9-digit Mobile no. eg. +66  
XXXXXXXXXX.

## 11. Language

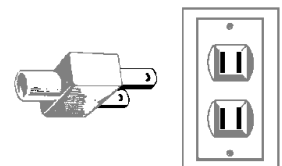
English is spoken in most hotels, shops and restaurants as well as in major tourist destinations.

## 12. Time

The time in Bangkok is 7 hours ahead of the Greenwich Mean Time (GMT +7).

## 13. Electricity & Power Plug

The electric current is 220 volt AC throughout the country. For Thailand, the picture/diagram shows the type of main power plug used in Thailand so participants can bring the right adaptor for their electrical appliances. This plug and receptacle are technically known as NEMA 5-15 (North American 15 A/125 V grounded).



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