



**Telecommunication
Development Bureau (BDT)**

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Geneva, 26 July 2018

To:

- Communication Administrations, Regulators,
Regional telecommunication organizations, ITU
Sector Members, Associates and Academia
from CIS and Europe

**Subject: Regional Workshop “Broadband Development based on 4G and 5G Technologies”,
17-18 September 2018, Almaty, Republic of Kazakhstan**

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to the **Regional Workshop “Broadband Development based on 4G and 5G Technologies”** to be held **from 17 to 18 September 2018** in Almaty, Republic of Kazakhstan.

The Workshop is organized by the Telecommunication Development Bureau of the ITU and is being supported by the Ministry of Information and Communication of the Republic of Kazakhstan. The Workshop will consider the following issues:

- Legislative and regulatory environment required to enable implementation and development of 4G/5G networks and innovative services
- Digital switchover: progress, challenges and future of digital broadcasting
- Spectrum conversion for IoT
- Cross-border frequency coordination

All materials will be available on the ITU website: https://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2018/09_Almaly/09_Almaly.aspx.

The Workshop will be followed by the **2nd Annual CIS and Central and South-Eastern European Spectrum Management Conference**, to be held **from 19 to 20 September 2018** at the same venue. The Conference is jointly organized by the ITU and Forum Global and supported by the Ministry of Information and Communication of the Republic of Kazakhstan. More detailed information of this Conference is available at: https://eu-ems.com/agenda.asp?event_id=4372&page_id=9632

Both events are addressed to representatives of ministries, regulators, telecommunications operators, equipment manufacturers and software developers, scientific and project institutes, and other stakeholders of the ITU Member States, Sector Members and Academia.

The draft agenda of the Workshop is attached hereto (Annex 1).

The events will be conducted in Russian and English with simultaneous interpretation.

There is no participation fee for the events. However, all expenses related to the travel, accommodation and insurance of participants should be covered by your Administration/Organization.

Registration for the Workshop and the Conference would strictly be online at: https://eu-ems.com/register.asp?event_id=4372

To encourage the participation of developing countries and subject to the availability of funds, the ITU will grant one full or two partial fellowships per country of the region. An application for a fellowship must be authorized by the relevant Administration. Those intending to apply for a fellowship are required to complete the Fellowship Form (Annex 3) and send it to the ITU Fellowships Service by email: fellowships@itu.int or by fax: +41 22 730 57 78 **no later than 20 August 2018.**

Should you have any questions or need clarifications concerning the venue, accommodation etc., regarding the Workshop and the Conference, **Ms Zulfia Khudaybergenova**, Deputy Chair, Telecommunications Committee, Ministry of Information and Communications of the Republic of Kazakhstan (email: z.khudaybergenova@mic.gov.kz; tel.: +7 7172 74 03 16) is at the disposal of participants who may require assistance. For any other questions concerning the Workshop and the Conference, **Mr Farid Nakhli**, Programme Officer, ITU Regional Office for CIS (email: farid.nakhli@itu.int ; phone: +7 495 926 60 70) is also at participants' disposal.

I look forward to active participation from your Administration/Organization.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annexes:

1. Workshop Draft Agenda
2. Practical Information
3. Fellowship Request Form
4. Visa Support Form