

Exhibition Space Reservation Form

Please complete and return to lowri.gregory@forum-global.com

Organization Name:

Contact Person:

Address:

City:

Zipcode: State:

Tel: Fax: Email:

Description of organization for Exhibitors Directory, alternatively you can email this on a separate document if necessary:

(max 50 words):

Please select the number and size of stand space below.

If you have any queries over this, please contact Lowri Gregory on +(0) 2920 783 024 or lowri.gregory@forum-global.com

I would like to reserve (please indicate number) large exhibition spaces (2.5m x 3.0m) \$1750

I would like to reserve (please indicate number) large exhibition spaces (2.5m x 3.0m) \$500

Please tick here if you would also like to take advantage of the special exhibitors discounted rate of **\$350** for a full page advert in the main conference brochure.

By taking out an exhibition space, one organization representative will be admitted into the venue to act as a host/hostess on your stand. Should any representatives of your organization wish to attend the conference they will be entitled to a special **25% discount** off the standard conference fees.

Please contact **Lowri Gregory** for further information.

Payment schedule

An invoice for the full amount will be issued upon receipt of this booking form.

Exhibition space reservations are not confirmed until full payment is received by Forum Global. The organizers reserve the right to reallocate exhibition space if deposit / full payment is not received by the due date.

Cancellation Policy *(Cancellations must be made in writing)*

If a cancellation is received **6 weeks** before the event start date, a **full refund** will be given, subject to a \$150 administration charge. However, there will be no refund for cancellations received after this date. No shows will be charged the full amount.

The undersigned, representing the above mentioned company, hereby agrees to exhibit at The 4th Annual Internet of Things Global Summit, October 6 - 7, 2016, Washington D.C. U.S.A. and accepts the terms and conditions stated above.

Signature Date / /

Contact - Lowri Gregory
T. +44 (0)2920 783 024 / lowri.gregory@forum-global.com

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SESSIONS**